

BOOKING POLICY

Cancellation Policy:

Deposits and rental payments are non-refundable except in cases where the Village is unable to deliver possession of the facilities or a second Lessee rebooks the canceled facility for equal or greater economic benefit to the Village.

Holiday Charges:

On the following holidays the above rates will be increased by 50%: New Year's Eve, New Year's Day, Easter Sunday, Memorial Day, July 4, Labor Day, Thanksgiving Day, Christmas Eve, Christmas Day. Inclusive of all Village of Ruidoso's holidays observed.

(No discounts on holidays)

Move in/move out days are \$150 per day for the first move-in day, and \$150 for the first move-out day. Additional move-in and move-out days shall be charged \$250 per day. This rate applies to the hours of 6 a.m. to 10 p.m.

Rental fees shall be adjusted on an annual basis, based on the Consumer Price Index, commencing January 1 of each year.

Room rentals are from 6 a.m. to 10 p.m. After 10 p.m., rates are \$100 per hour.

Room set up changeovers made within any one day rental period will be charged a minimum of \$50. The final fee shall be at the discretion of the Village Manager or Designee.

All room rental is to be paid in advance. Payment schedule is as follows:

- **Beyond two years:** \$250 or 10% of total cost, whichever is greater upon contract signing; A total of 20% two years out; a total of 50% one year out; full payment six months out.
- **Two years out or less:** 20% of total room rental cost upon contract signing; a total of 50% one year out; full payment six months out.
- **One year out or less:** 50% of total rental cost upon contract signing; full payment six months out.
- **Six months out or less:** Full payment upon contract signing.

**Rates are subject to change without notice.*

We accept company checks, personal checks, Visa/Mastercard, purchase orders and cash.