Terms & Conditions for Groups at Hotel Birger Jarl

Definitions

- These terms & conditions apply to groups of >9 rooms booked at Hotel Birger Jarl.
- *The Customer* represents the person who is liable to pay for the event. Hotel Birger Jarl are hereby also known as *the Hotel*.
- The confirmation that the customer signs represents the booking and includes the *order value,* which is the confirmed price for the entire order.

Orders

Orders may be placed orally or in writing. The Hotel shall confirm receipt of orders in writing.

Special wishes at time of order

If the Customer has any special wishes concerning special food, pets, etc., these shall be made known at time of order.
The same applies if the Customer requires special security arrangements.

Cancellation policy

Please see table below for cancellation guidelines.
All cancellations should be made in writing.

The amount of days the Customer can cancel and/or change an order, free of charge:

Reduction	10-50 rooms/ night	51-100 rooms/ night	101-200 rooms/ night	201 + rooms/ night
100%	30 days	60 days	120 days	180 days
50%	14 days	30 days	60 days	120 days
25%	7 days	14 days	30 days	60 days
10%	3 days	7 days	14 days	30 days

Example:
You have booked 20 Single rooms and wish to cancel 5 rooms. In order to avoid any penalties, you will need to cancel these rooms at the latest 7 days before arrival.

If you do not adhere to these terms (see table above), the Hotel has the right to charge the full order.

Payment

The Customer shall be liable for all costs arising from the order. If participants are each to pay anything themselves, this shall be approved by the Hotel. The failure of any participant to show up for any ordered meal shall not entail any entitlement to a reduction in the price. Payment shall be made as agreed.

If an agreement has been made for payment against invoice, the Customer shall make full cash payment within 15 days of the invoice date. If the time for payment is exceeded, the Hotel shall be entitled to charge overdue payment interest from the due date at the current Swedish reference rate with a surcharge of eight percentage points. Invoices shall be subject to an invoicing charge.

Pre-payment

If pre-payment is agreed: Pre-payment is made directly to the hotel with Proforma invoice. The funds need to reach our bank at least 30 days prior to arrival. Advance payments are due and payable within 10 days of the invoice date. Invoices in respect of advance payments are sent immediately following confirmation of the booking and three months before the event where the booking was made more than three months prior to the event. If the advance payment is not made, the order is not binding on the Hotel.

Liability for property / infliction of damage

The Hotel shall not be strictly liable for property kept in hotel rooms or on the premises, unless it is apparent that we, the Hotel and its employees, have acted recklessly or negligently or otherwise bear the blame for property being lost or damaged. The Customer shall be responsible for damage that he himself or participants negligently inflict upon the Hotel.

Reservation on price changes

If the Hotel wishes to reserve the right to increase prices, he shall clearly inform the Customer thereof in the written order confirmation. The Hotel shall inform the Customer as soon as a surcharge is imposed.

Force majeure

Strikes, lockouts, conflagrations, explosions, wars or warlike conditions, substantial restrictions on supplies and other circumstances outside the Hotel's control entitles the Hotel.

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